



Foothills Artistic Swimming Club
Board of Director Meeting
Monday April 8, 2024- 6-7pm

Board members in attendance: Kristin, Kelly, Jen B., Karla, Stephanie, Ally, Jordana

1. Kristin - call the meeting to order 6:02pm

2. Presentation (10 mins) - Jay Dell re new potential software for communication next year
 - built a software program for attendance, chat function - called "JayDell.com" - responsive website
 - allows communication to be fluid through changes in board, members etc.
 - one owner/multiple administrators
 - swimmers sign up as members, can send reminder emails/texts for practice/events etc - could add parents as members
 - mobile friendly
 - text cost \$0.01/text -
 - \$5/mth plus text service
 - does event management -
 - H2O Ramp - potential app/payment site

3. Update for next year - coaches / calendar approval / board members returning / new board members
 - Sevrina - no
 - Lauren - yes
 - Emilie - yes (reduced to 2 days per week)
 - Shawna -yes
 - Camryn - yes (still swimming)
 - Kate - yes (still swimming)
 - Board members returning or not returning? Everyone except Kristin - advertise for registrar position
 - flexibility for Kate and Camryn because they are 16 and don't have to do figures
 - community member who has experience coaching figures may be available to support
 - Shawna will send invites to swimmers for comp team

4. Red Deer Rec Event - Stephanie
 - We can't go this year due to coaches being unavailable and larger teams being an issue
 - Coaches aren't pleased with the May date which is after most club end their season
 - potential for running our own rec event next year?

5. Final fun swim and dress rehearsal - Wed April 17
 - we need some help with getting snacks or should it just be a fun swim?
 - widbit booked?
 - Kristin to send out email about full routine swimsuits
 - full club last practice - April 17 - dress rehearsal for water show then fun swim
 -

5. Upcoming Events -Year End Water Show - April 21 - Jennifer

Rooms 3-6:30

Pool 4:30 - 6:30

3 tables in the front

50 folding chairs

- update on schedule and printed program (please see Shawna or the google drive for all previous documents which we can use again)
- program - 75 - people can share
- script for Tim from Shawna - round of applause and recognize name of each swimmer
- - announcer ask people to take chairs
- comp girls are competing next weekend
- certificates for all the girls - who is doing this or are we doing this again? coaches will do larger awards
- coaches - special awards -
- photographer confirmed? Steph was going to ask....If so - how much to Ally pls
- booked - Melinda send invoice
- gifts for coaches / thank you to Jordan K and Alyssa's family (Shake Experts)\$500 donation who will take this on?
- Kristin doing thank yous for coaches and donations
- square reader - purchased last year. Ally is this all set up electronically for us to use again?
- for electronic payment - set up on someone's phone for payment of flowers
- sign up genius for parent helpers in gel room and on deck
- Set up and take down - Kelly, Kristin
- Gel - Jen & Steph, Karla
- Airdrie - Steph
- Raffle Table & Stickers - Ally and Jordana
- Flower Table - Ally Jordana
- when to send final invite to parents - send to parents
-
- board member to purchase flowers from Costco on the day of (who will do this)
- Karla - Flowers: to sell - 6 dozen
- duties for board members at final water show (hair gel, set up, raffle tables, flowers and snacks)

6. Fundraising - Karla

- update on Little Caesars
- Check from Little Caesars for \$500 - sending with Alice
- Are we doing a 50/50 or raffle draw at the water show
- what are we selling tickets for
- total fundraising amounts so far for our season to be updated to Ally April 30
- money to be paid out from Skip the Depot (\$500) and Flip Give (\$50)
-

6. Registrar update - Kelly

- info for when season is open for next year and capping numbers
- opening a summer camp? Possible dates Aug 21-24
- Opening Date - May 15 - May 30 for return
 - June 1 - Town of Okotoks
 - June 7 - Open to Public
- \$50 non -refundable reg fee
- coaches will let Kelly know invites for numbers
- Summer Camp = still trying to determine availability

8. Alison - Treasurer update

- budget for next season to approve and year end updates by May 15
- please bring a cash float to the water show
- final swimsuits have been ordered - is the credit card cleared for purchases related to final water show?

- credit card is cleared for final gifts
- setting up Square with our accounts
- Year End and budget projections for next year
- balance - around \$12 000 - trying to get Town to electronically withdraw from our account for
- sound system is paid out
- fees from comp families
- refund for board members - pres 3 mos/exce2mos/board1mth

10. Kristin

- official resignation letter to the board for Kristin resigning as President as of May 1, 2024 - returned card to Kelly - [Kristin officially resigned as of Apr. 30](#)
- official vote by board for interested member to accept the President position as of May 1, 2024 - Kelly Zadko - [Kristin move to accept Kelly as new President - passed](#)
- Next board meeting August 26, 2024 - Location TBD

11. Calendar - [vote to approve calendar dates = passed](#)

[Meeting officially adjourned at 7:10pm](#)

THANK YOU EVERYONE FOR YOUR COMMITMENT THIS SEASON!
We have made many positive changes and it's impossible without all of you.